



## BIG Board of Directors Meeting Agenda

<b>Meeting/Project Name:</b>	October Board of Directors Meeting		
<b>Date of Meeting:</b>	October 8, 2015	<b>Time:</b>	7:15 pm
<b>Meeting Facilitator:</b>	John Connor	<b>Location:</b>	Lewis Recreation Center

### 1. Meeting Objective

Strategic conversation with intentional design and good facilitation.

### 2. Meeting Agenda

Procedural Items	Owner	Time
Call Meeting to Order	John	7:15
Approval of Minutes	August	
1. Tracie Heavner, Director, motioned to approve 2. Dusten Winebarger, Chairperson Elect, seconded Minutes were unanimously approved with minor changes.		
Treasurer's Report	David	
1. Mike Whitson, Director, motioned to approve 2. Mark Schulz, Immediate Past Chairperson, seconded Treasurer's report unanimously approved.		
Executive Project Manager's Report	Chandler	
Action Items		
2016 New Director Nominations and Elections	John	7:30
Business Items		
Participation in Bike Share – with handout	Chandler	7:45
Membership Management Update: Member Cards	Dusten	7:55
Updates		
Changing Gears		
<b>Review Action Items and Close</b>	John	9:05

### 3. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)

Description	Prepared by
Minutes from September	August
Treasurer's Report	David
Executive Project Manager Report	Chandler
Bike Share Handout	Chandler



## BIG Board of Directors Meeting Minutes

Decisions made, actions agreed, responsibilities given, and requested statements.

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<b>Date of Meeting:</b>		<b>Time:</b>	<b>7:15 pm</b>
<b>Meeting Facilitator:</b>		<b>Location:</b>	Lewis Recreation Center
<b>1. Meeting Objective</b>			
Strategic conversation with intentional design and good facilitation.			
<b>2. Attendance at Meeting - Names</b>			
John Connor, Chairperson	Mark Schulz, Immediate Past Chairperson	JD Stewart, Director	Alexa Powell, Guest
Dusten Winebarger, Chairperson Elect	Jody Dietrich, Director	Joe Towfighi, Director	Matte Wolf, Guest
Chandler Hagen, Executive Project Manager	Tracie Heavner, Director	Mike Whitson, Director	
David Mandel, Treasurer	Bryan Paxton, Director	Candace Horvath, Guest	
August Elliott, Secretary	Michael Plakus, Director	Laura Peoples, Guest	
<b>3. Agenda and Notes, Decisions, Issues</b>			
<b>Topic</b>		<b>Decision/Action</b>	
<p><b>2016 New Director Nominations</b></p> <p>1. John Connor, Chairperson, motioned to appoint three new members. 2. August Elliott, Secretary, seconded The three new BIG Board members were unanimously approved.</p> <p><b>2016 Officer Elections</b></p> <p>1. Dusten Winebarger, Chairperson, elect motioned to elect the slate of 2016 Officers. 2. Bryan Paxton, Director, seconded The 2016 Officers were unanimously elected.</p>		<p>Candace Horvath, Alexa Powell, and Matte Wolf were appointed as directors of the BIG board for three year terms beginning in January 2016.</p> <p>Officer Elections for 2016 are as follows: Dusten Winebarger, Chairperson; Tracie Heavner, Chairperson Elect, John Connor, Immediate Past Chair, David Mandel, Treasurer, and August Elliott, Secretary.</p>	
<p><b>Participation in Bike Share</b></p> <p>Action Greensboro is pursuing a Bike Share Program. They have requested that BIG, specifically Chandler Hagen, EPM, lead this program. Chandler would need to dedicate five hours of her current 20 hours each week to the Bike Share Program. Once funding has been secured, Action Greensboro will pay for Chandler for her work in the Bike Share program.</p>		<p>Chandler Hagen, EPM, will dedicate five of her twenty weekly hours to participating in the Bike Share Program with Action Greensboro. BIG will reassess this arrangement in two months.</p>	



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<p><b>Membership Management: Member Cards</b></p> <p>Dusten Winebarger, Chairperson Elect, reported that he met with Chandler Hagen, Mike Whitson, and David Mandel to discuss membership management. He also showed the Board an example of possible membership cards. The Board confirmed that we would like to have membership cards for our members.</p>	<p>BIG will continue to have members renew their membership annually at their anniversary date versus changing to a once a year renewal for all members.</p>	
<p><b>4. Action Items</b></p>		
<b>Action</b>	<b>Owner</b>	<b>Due Date</b>
<p>Create a list of requirements of a leader for Changing Gears- Earn a Bike Program.</p>	<p>Chandler Hagen</p>	<p>10/23/15</p>
<p>Create membership cards</p>	<p>Dusten Winebarger</p>	<p>Next meeting</p>
<p>Consider network and associates for the two open board positions for 2017</p>	<p>Board</p>	<p>Ongoing</p>
<p>Join Aycock Middle School on Thursdays at 4pm for Bikes and Books</p>	<p>Board</p>	<p>Ongoing</p>
<p>Opportunity: Make 5-10 presentation to Girl Scouts</p>	<p>Board</p>	<p>Next Meeting</p>